

# PTA Plan of Work

Officer/Chairman Name:

Position:

Year: 2005-2006

*Reproduce as needed for the appropriate number of goals.*

<b>Responsibilities/Duties:</b>			
<b>Goal:</b>			
	<b>SPECIFIC ACTION STEPS</b>	<b>START DATE</b>	<b>COMPLETION DATE</b>
<b>Budget (please be specific):</b>			
<b>Resources:</b>			
<b>Evaluation Process:</b>			
<b>Committee Members:</b>			